

Introduction of Roadmap 2021 and Project Management Plan

Kimberly Pierce-Boggs, MA

Executive Director

Alliance of Independent Academic Medical Centers (AIAMC)



NI VI Roadmap to 2021

MILESTONES
Pre-work/Background
Read two required readings (NOTE: Additional suggested readings on website)
Complete five toolkits (NOTE: ALL Toolkits are due 09/10/19)
Measurement
Identify data, its sources and collection plan, analyze baseline data
Define improvement goal and measures of success
Methods
List of potential solutions (short-term and long term fixes); prioritize solutions; action planning
Evaluate and choose implementation methodology (e.g. Kern's for curriculum/program development, PDSA for process improvement project)
IRB submission
Prepare storyboard for March AIAMC Annual Meeting and NI VII Meeting Two
Assess and plan for potential resource needs

NI VI Roadmap to 2021

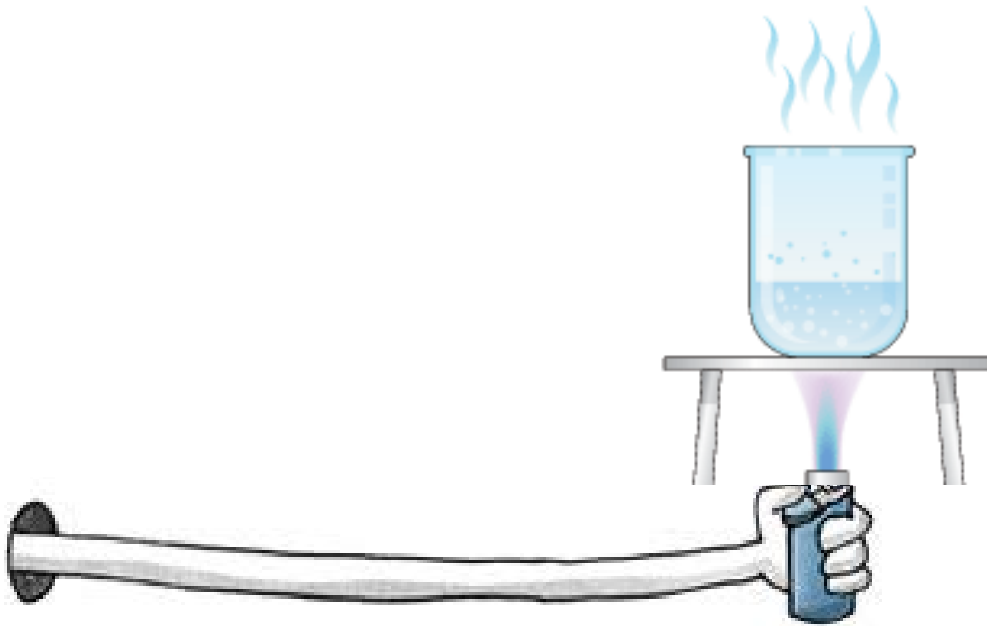
TIMELINE		MILESTONES	Teams
Aug 19 thru Sep 19		Pre-work/Background	
		Read two required readings (NOTE: Additional suggested readings on website)	
		Complete five toolkits (NOTE: ALL Toolkits are due 09/10/19)	
Oct 2019	Meeting One Understanding Teaming Micro Environment Approach Chicago, IL	Measurement	
Nov 2019 thru Mar 2020		Identify data, its sources and collection plan, analyze baseline data	
		Define improvement goal and measures of success	
		Methods	
		List of potential solutions (short-term and long term fixes); prioritize solutions; action planning	
		Evaluate and choose implementation methodology (e.g. Kern's for curriculum/program development, PDSA for process improvement project)	
		IRB submission	
Mar 2020	Meeting Two Implementing Teaming Meso Environment Approach Austin, TX	Prepare storyboard for March AIAMC Annual Meeting and NI VII Meeting Two	
20		Assess and plan for potential resource needs	

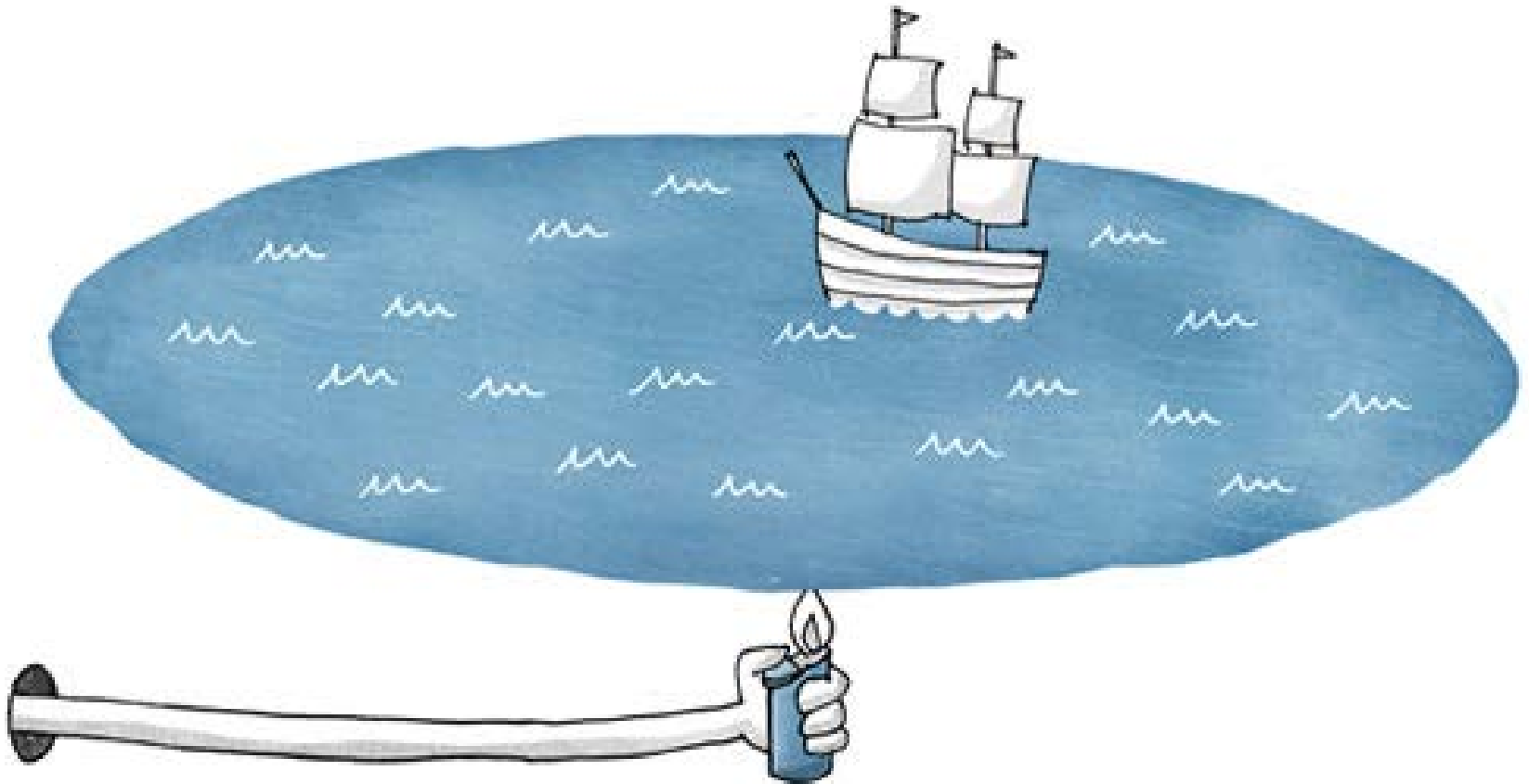
NI VI Roadmap to 2021

TIMELINE		MILESTONES	TEAMS												
Aug 19 thru Sep 19		Pre-work/Background													
		Read two required readings (NOTE: Additional suggested readings on website)	●	●	●	●	●	●	●	●	●	●	●	●	●
		Complete five toolkits (NOTE: ALL Toolkits are due 09/10/19)	●	●	●	●	●	●	●	●	●	●	●	●	●
Oct 2019	Meeting One Understanding Teaming Micro Environment Approach Chicago, IL	Measurement													
Nov 2019 thru Mar 2020		Identify data, its sources and collection plan, analyze baseline data	◆	◆	▲	▲	◆	◆	◆	◆	◆	▲	◆	◆	◆
		Define improvement goal and measures of success	▲	◆	▲	◆	◆	◆	◆	◆	◆	▲	◆	◆	◆
		Methods													
		List of potential solutions (short-term and long term fixes); prioritize solutions; action planning	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
		Evaluate and choose implementation methodology (e.g. Kern's for curriculum/program development, PDSA for process improvement project)	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
		IRB submission	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
Mar 2020	Meeting Two Implementing Teaming Meso Environment Approach Austin, TX	Prepare storyboard for March AIAMC Annual Meeting and NI VII Meeting Two	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆
20		Assess and plan for potential resource needs	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆	◆

NI VI Roadmap to 2021

~~DASHBOARD~~





AIAMC: One cup at a time!

Project Management Plan

- This document was designed to plan and manage your project
- Teams will review and revise their Project Management Plans at on-site meetings two (March 2020) and three (October 2020)
- Prior to our fourth and final meeting (March 2021), teams will submit their final Project Management Plans, and these will become the *Final Proceedings of National Initiative VII*

Project Management Plan

Team: _____

Project Title: _____

I.	Vision Statement (markers of success by March 2021; Refer to Toolkit #6)	
II.	Team Objectives (‘needs statement,’ project requirements, project assumptions, stakeholders, etc.)	
III.	Team Members & Accountability (list of team members from Toolkit #7 and who is accountable for what)	

Institutional Team Working Time

Project Management Plan

- The Following Meeting Rooms Are Available:
 - > 4th Floor:
 - Picasso A Ballroom
 - Picasso B Ballroom
 - > 3rd Floor:
 - Gauguin Meeting Room
 - Monet Meeting Room
 - Renoir Meeting Room

- Smaller groups may gather in sitting areas throughout the hotel

- Team Leaders here without team members are encouraged to meet with other solo team leaders in Renoir Meeting Room